

FAX completed registration form with credit card information to 703-879-0800/703-879-0802.

Or **MAIL** the form with payment to: Council on Foundations Conferences, P.O. Box 630422, Baltimore, MD 21263-0422. Payments made by check must be mailed by September 9, 2009.

Registration is also available **ONLINE** at www.cof.org/fallconf After September 9, 2009, register only by fax or online. Online registration closes on September 25, 2009.

After September 9, 2009, please DO NOT register by mail; instead register online or fax your form with credit card information.

Full Name _____

First Name/Nickname (for badge) _____

Title _____

Foundation/Organization _____

Mailing Address _____

Bill to Address _____

City/State/Zip/Country _____

Email Address _____

Main Phone _____ Main Fax _____

Organization URL _____

Year Registrant Entered Philanthropic Field _____

How Long Have You Been in Current Position? _____

SPOUSE INFORMATION (IF REGISTERING)

Full Name _____ First Name/Nickname (for badge) _____

REGISTRATION

Check the appropriate box(es) and enter the cost in the right-hand column. Total all fees at the end. All fees are in U.S. dollars.

	Postmarked by August 31	After August 31
REGISTRATION		
Full Conference	\$650	\$750
Guest/Student Registration	\$495	\$570
International	\$500	\$600

DAY RATES

Monday/Tuesday	\$350	\$450
Tuesday/Wednesday	\$350	\$450

OPTIONAL EVENTS

Advanced Legal Seminar (Sun)	\$59
CEO—Trustee Roundup (Sun)*	\$59
Special CCFE Fundamentals Course (Mon+Tues)*	\$59
Multimedia CD-ROM Pre-Conference Price	\$129
<i>Invoiced separately by Conference Copy</i>	

*Full conference registration required to attend. Space is limited.

TOTAL FEES DUE: _____

RELATIONSHIP TO ORGANIZATION REPRESENTED

- | | |
|--------------------------------------|------------------------------|
| CEO/Executive Director/
President | Human Resources |
| Vice President | Member of the Donor's Family |
| Administrative Staff | Board Member/Trustee |
| Financial Staff | Community Foundation Donor |
| Program Staff | Services Staff |
| Technology Staff | Community Foundation |
| Communications Staff | Development Staff |

- Check here if you are a First-time Attendee. _____
- Check here if you are a Next Generation Attendee. _____
- Check here if you do not wish to receive information from grantmaker service organizations (e.g., regional associations) before the conference. _____
- Check here if you do not wish to receive information from exhibitors and sponsors before the conference. _____
- Check here if you do not wish us to post to the official conference website your name, title, organization, and state as part of our conference registrant list. _____

NON-MEMBERS ONLY

- Year your foundation was established _____
- Your foundation's approximate yearly assets _____
- Your foundation's approximate yearly grant level _____
- Type of organization (family foundation, community foundation, regional association, etc.) _____

SPECIAL NEEDS

Please list any accessibility requirements requiring the Council's attention: _____

If you have a special dietary need, please check one:
 Vegetarian Kosher Diabetic Non-Dairy

REGISTRATION PAYMENT

Registrations will not be processed without payment. Please indicate form of payment below. Only credit card payments may be faxed.

Check enclosed (made payable to the Council on Foundations, in U.S. funds only)
 American Express VISA MasterCard

Name on Card _____

Card # _____ Exp. Date _____

CSC (Credit Card Security Code) _____

Signature of Card Holder _____

I authorize the Council on Foundations to charge my credit card for the conference fees as indicated above. If I have miscalculated the conference fees, I authorize the Council on Foundations to make the necessary adjustments and to charge my card accordingly.

Registration Cancellations:

PLEASE READ THIS INFORMATION CAREFULLY.

All Fall Conference for Community Foundations registration cancellations must be submitted in writing (fax to 703-879-0800 or email to confreg@cof.org).

Cancellation fees will be assessed as follows:

- Cancellation through July 31, 2009:** Full refund minus \$150 administrative fee
- Cancellation on August 1 through August 31:** 25% of conference fees
- Cancellation on or after August 31, 2009:** No refund available

HOUSING INFORMATION

To book your room at the San Antonio Marriott Rivercenter Hotel, please visit our website at www.cof.org/fallconf. Choose registration followed by the housing tab. If you don't have Internet access, you may call PASSKEY directly at 800-266-9432 or 506-474-2009.

REGISTRATION INSTRUCTIONS AND INFORMATION

Note: Non-members should not make travel arrangements until the Council confirms eligibility.

HOW TO REGISTER

Registration forms received without payment cannot be processed—please do not both fax and mail your registration form as this may result in duplicate charges. For questions about registration, please call 703-879-0750.

ONLINE:

Register online at www.cof.org/fallconf
(After September 25, 2009, register only by fax.)

BY FAX:

Fax completed registration forms to 703-879-0800 or 703-879-0802.
Payment must be made by credit card.

BY MAIL:

Council on Foundations
P.O. Box 630422
Baltimore, MD 21263-0422

Payments made by check must be mailed by September 9, 2009.

CONFIRMATIONS

Registration confirmations will be emailed within 10 days of receipt.

Please remember to include your email address on your registration form to receive registration and hotel confirmations. Because of the high volume of registrations, the Council is unable to confirm conference registration by phone. To guarantee inclusion in the conference directory of participants, the Council must receive your completed registration form by September 9, 2009.

After making your online credit card reservation, an instant confirmation will follow.

PHILANTHROPIC ADVISORS NETWORK

Council Philanthropic Advisors Network members in good standing are eligible for a special registration at the Council on Foundations' member rate. For more information, contact PAN at 703-879-0600 or pan@cof.org.

CANCELLATION

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Cancellation fees will be as follows:

Cancellation through July 31, 2009
Full refund minus \$150 administrative fee

Cancellation on August 1 through August 31
25% of conference fees

Cancellation after August 31, 2009
No refund available

MEALS

All meals are included in your full conference registration fee, including the Sunday networking event. Monday/Tuesday registration includes the networking event, breakfast, and lunch. Tuesday/Wednesday registration includes breakfast and lunch. There will be a limited number of extra meal tickets available at the registration desk for individuals who are eligible for conference attendance.

HOTEL RESERVATIONS

The Fall Conference for Community Foundations will be held at the San Antonio Marriott Rivercenter.

SAN ANTONIO MARRIOTT RIVERCENTER

101 Bowie Street
San Antonio, TX 78205
Phone: 210-223-1000/Fax: 210-223-6239
\$209.00 Single/Double occupancy

HOUSING INFORMATION

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You must first register for the 2009 Fall Conference for Community Foundations before you can secure housing. To register for the conference, visit www.cof.org/fallconf. The cutoff date to secure housing is Wednesday, September 9, 2009. Standard guest rooms, single or double occupancy, are available to meeting attendees for the special Council on Foundations conference rate of \$209.00 a night plus 16.75% room tax. This rate will apply June 22, 2009, through September 9, 2009, based on availability. All reservations require a credit card payment covering one night's stay. A limited number of rooms will be available at this rate for reservations made through September 9, 2009. Please be sure to book your reservation early, as these rooms may sell out. Beginning September 10, this rate is not guaranteed.

HOTEL CANCELLATIONS

All reservation requests will require a one night advance payment that will be refundable only if the reservation is canceled at least 72 hours prior to arrival date.

AIRPORT

San Antonio International Airport is approximately 10 miles from the San Antonio Marriott Rivercenter Hotel.

GROUND TRANSPORTATION

Taxi fare is approximately \$25, excluding tip, one way. There is also a shuttle that costs approximately \$18 one way.

ATTIRE

Conference attire is business casual. Meeting room temperatures vary, so we recommend dressing in layers.

CHILD CARE

Contact the hotel concierge for recommendations of licensed and bonded day care services.

CLIMATE

Autumn temperatures in San Antonio average in the low 80s during the day and drop to the 60s in the evenings.

CONFERENCE RESOURCE MATERIAL

Continue your learning after the conference ends. The Council will provide every conference registrant with online access containing references and resource material from conference sessions.

COUNCIL POLICIES

The Council on Foundations is firmly committed to fair employment practices, inclusiveness, and the prohibition of sexual harassment of employees by staff members, visitors, or members. If you would like information on these and other policies, please call the Council's executive office at 800-673-9036.

MEDIA

Members of the media should request press credentials from the Council on Foundations' Media Relations Department at mediarequests@cof.org.

PHOTO RELEASE

The Council may use photos/videos of attendees at Council events online or in its print and electronic materials both now and in the future. If you do not wish your likeness to be used in this way, please contact Chante Sedwick at 703-879-0673 or email Chante.Sedwick@cof.org at least 48 hours in advance of the meeting.

CONTACTS

Registration and Hotel Information: Patricia Pasatiempo, confreg@cof.org

Program Content: Michael Goodman, Michael.Goodman@cof.org

Eligibility: Renee Stikes, membership@cof.org

Additional Brochures: Patricia Pasatiempo, confreg@cof.org

Exhibits and Sponsorships: Paul Ust, Paul.Ust@cof.org

Conference Logistics: Sonia Segarra-Law, segas@cof.org

Council's Main Number: 703-879-0600